

# Notice of Executive Key Decisions

The attached notice lists the matters which are likely to be the subject of a key decision by the Council's executive and executive decision making bodies. This notice is produced in accordance with the Constitution adopted by North West Leicestershire District Council and will be published a minimum of 28 days before the date on which a key decision is to be made on behalf of the Council.

The date of publication of this notice is Friday, 8 December 2023. The Deadline for making any representations as to why items marked as private should be considered in public by **Cabinet on 9 January 2024 is 5pm Thursday, 21 December 2023.**

## Key Decisions

A key decision means a decision taken by the Cabinet, a committee of the Cabinet, an area or joint committee or an individual in connection with the discharge of a function which is the responsibility of the executive and which is likely:

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the Council;
- (c) for the purposes of (a) and (b) above £100,000 shall be regarded as significant in terms of expenditure or savings, and any issue which, in the opinion of the Leader is likely to have an impact on people, shall be regarded as significant in terms of impact on communities.

## The Council's Executive

The Council's executive committee is the Cabinet. The Cabinet comprises:

Councillor R Blunt	-	Leader	Councillor A Woodman	-	Housing, Property & Customer Services
Councillor M Wyatt	-	Deputy Leader and Community Services	Councillor N J Rushton	-	Corporate
Councillor T Gillard	-	Business and Regeneration	Councillor A SAffell	-	Planning
Councillor K Merrie MBE	-	Infrastructure			

## Confidential Items and Private Meetings of the Executive

Whilst the majority of the Cabinet's business at the meetings listed in this notice will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting contain exempt information under Part 1 Schedule 12A to the Local Government Act (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those Items where it is considered that they should be considered in private are identified on the Notice.

## Access to Agenda and Related Documents

Documents relating to the matters listed in this notice are available at least 5 clear working days prior to the date of decision as indicated below. Other documents relevant to the matters listed in this notice may be submitted to the decision maker.

If you wish to request or submit a document, or make representation in relation to any issue contained within this notice, please contact Democratic Services on telephone number 01530 454512 or by emailing [memberservices@nwleicestershire.gov.uk](mailto:memberservices@nwleicestershire.gov.uk)

## Executive Decisions

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
<b>December 2023</b>							
NWLDC Corporate Sponsorship and Advertising Policy	Cabinet	Non-Key	Public Information which is likely to reveal the identity of an individual.	12 December 2023		NWLDC Corporate Sponsorship and Advertising Policy	This will be considered by the Corporate Scrutiny Committee on 23 November.
Homelessness Strategy	Cabinet	Key	Public	12 December 2023	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk  Housing Strategy and Systems Team Manager  david.scruton@nwleicester.gov.uk	Draft Homelessness Strategy document Homelessness Strategy	Community Scrutiny on 28 September 2023.
Review of Housing Allocations Policy	Cabinet	Key	Public	12 December 2023	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk  Housing Strategy and Systems Team Manager  david.scruton@nwleicester.gov.uk	Draft Allocations Policy Review of Housing Allocations Policy	Community Scrutiny on 28 September 2023.
<b>9 January 2024</b>							

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Kegworth Project	Cabinet	Key	Public	9 January 2024	<p>Councillor Tony Gillard Tel: 01530 452930 tony.gillard@nwleicestershire.gov.uk</p> <p>Senior Economic Development Officer, Head of Property and Regeneration Tel: 01530 454678, Tel: 01530 454 354 emily.marquez@nwleiceshire.gov.uk, paul.wheatley@nwleicesterhire.gov.uk</p>	Kegworth Project	Corporate Scrutiny Committee - 23 November 2023 or Community Scrutiny Committee - 7 December 2023
Contract Procedure Rules/Financial Procedure Rules - Exemption Request - Urban Design Post	Cabinet	Non-Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	9 January 2024	<p>Councillor Tony Saffell tonyc.saffell@nwleicestershire.gov.uk</p> <p>Head of Planning and Infrastructure Tel: 01530 454668 chris.elston@nwleicestershire.gov.uk</p>	Contract Procedure Rules/Financial Procedure Rules - Exemption Request - Urban Design Post	It is just a report for noting so there is no need to go to Scrutiny.
Draft General Fund Budget 2024/25	Cabinet	Key	Public	9 January 2024	<p>Corporate Portfolio Holder</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicestershire.gov.uk</p>	Draft General Fund Budget 2024/25	04/01/24

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Draft Housing Revenue Account (HRA) Budget and Rents 2024/25	Cabinet	Key	Public	9 January 2024	Corporate Portfolio Holder  Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk	Draft Housing Revenue Account (HRA) Budget and Rents 2024/25	04/01/24
Draft Capital Strategy, Treasury Strategy and Prudential Indicators	Cabinet	Key	Public	9 January 2024	Corporate Portfolio Holder  Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk	Draft Capital Strategy, Treasury Strategy and Prudential Indicators	04/01/24
Council Tax Base 2024/25	Cabinet	Key	Public	9 January 2024	Corporate Portfolio Holder  Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk	Council Tax Base 2024/25	Approving the Council Tax Base is the responsibility of Cabinet. The Council Tax Base is calculated in line with legislation.

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Draft Robustness of Budget Estimates and Adequacy of Reserves	Cabinet	Non-Key	Public	9 January 2024	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Strategic Director of Resources (Section 151 Officer), Human Resources Officer</p> <p>paul.stone@nwleicestershire.gov.uk, tiegan.adcock@nwleicestershire.gov.uk</p>	Draft Robustness of Budget Estimates and Adequacy of Reserves	04.01.24
Investment Property Leasehold Disposals	Cabinet	Non-Key	Public	9 January 2024	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk</p> <p>Property Officer Tel: 01530 454590 stacey.harris@nwleicestershire.gov.uk</p>	Investment Property Leasehold Disposals	This is not a key decision.
Appointment of Repairs & Maintenance Contractors	Cabinet	Key	Part Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	9 January 2024	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk</p> <p>Head of Housing  jane.rochelle@nwleicestershire.gov.uk</p>	Appointment of Repairs & Maintenance Contractors	principles considered in general at Nov Corporate Scrutiny Meeting

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
<b>31 January 2024</b>							
Housing Revenue Account (HRA) Budget and Rents 2024/25	Cabinet	Key	Public	31 January 2024	Corporate Portfolio Holder  Head of Finance Tel: 01530 454492 anna.crouch@nwleicester shire.gov.uk	Housing Revenue Account (HRA) Budget and Rents 2024/25	Considered as part of the draft budget at Corporate Scrutiny on the 04/01/24
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts	Cabinet	Non-Key	Public	31 January 2024	Corporate Portfolio Holder  Exchequer Services Team Leader  andy.gould@nwleicesters hire.gov.uk	Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts	Function delegated to Cabinet
General Fund Budget and Council Tax 2024/25	Cabinet	Key	Public	31 January 2024	Corporate Portfolio Holder  Head of Finance Tel: 01530 454492 anna.crouch@nwleicester shire.gov.uk	General Fund Budget and Council Tax 2024/25	Considered as part of the draft budget at Corporate Scrutiny on the 04/01/24

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Capital Strategy, Treasury Management Strategy and Prudential Indicators 2024/25	Cabinet	Key	Public	31 January 2024	Corporate Portfolio Holder  Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk	Capital Strategy, Treasury Management Strategy and Prudential Indicators 2024/25	Considered as part of the draft budget at Corporate Scrutiny on the 04/01/24
Robustness of Budget Estimates and Adequacy of Reserves	Cabinet	Non-Key	Public	31 January 2024	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Strategic Director of Resources (Section 151 Officer)  paul.stone@nwleicestershire.gov.uk	Robustness of Budget Estimates and Adequacy of Reserves	04/01/24
Housing Improvement Board & Scrutiny Task and Finish Mould and Damp Recommendations	Cabinet	Non-Key	Public	31 January 2024	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk  Head of Housing  jane.rochelle@nwleicestershire.gov.uk	Housing Improvement Board & Scrutiny Task and Finish Mould and Damp Recommendations	Corporate Scrutiny 23/11/23 and 04/01/24

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Appointment of Housing Contractors	Cabinet	Key	Part Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)Contracting details	31 January 2024	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk  Head of Housing  jane.rochelle@nwleicestershire.gov.uk	Appointment of Housing Contractors	Consider in general sense at Corporate Scrutiny in Nov - report detail is operational process
<b>February 2024</b>							
Community Lottery Scheme	Cabinet	Key	Public	27 February 2024	Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicestershire.gov.uk  Community Focus Team Leader Tel: 01530 454567 EMMA.TRAHEARN@NWLeicestershire.gov.uk	Community Lottery Scheme	7 December 2023
Minutes of the Coalville Special Expenses Working Party	Cabinet	Key	Public	27 February 2024	Councillor Tony Gillard Tel: 01530 452930 tony.gillard@nwleicestershire.gov.uk  Head of Property and Regeneration Tel: 01530 454 354 paul.wheatley@nwleicestershire.gov.uk	Minutes of the Coalville Special Expenses Working Party Minutes of the Coalville Special Expenses Working Party	The group is a sub group of Cabinet and therefore does not require scrutiny



Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
NWL Local Cycling and Walking Infrastructure Plan and Strategy	Cabinet	Key	Public	27 February 2024	Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicester.gov.uk  Head of Community Services, Leisure Services Team Manager Tel: 01530 454832, Tel: 01530 454602 paul.sanders@nwleicester.gov.uk, jason.knight@nwleicester.gov.uk	NWL Local Cycling and Walking Infrastructure Plan and Strategy	Community Scrutiny - 5 April 2023
<b>March 2024</b>							
2023/24 Quarter 3 General Fund and Housing Revenue Account (HRA) Finance Update	Cabinet	Key	Public	26 March 2024	Corporate Portfolio Holder  Head of Finance Tel: 01530 454492 anna.crouch@nwleicester.gov.uk	2023/24 Quarter 3 General Fund and Housing Revenue Account (HRA) Finance Update	20/02/24
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts	Cabinet	Non-Key	Public	26 March 2024	Corporate Portfolio Holder  Exchequer Services Team Leader  andy.gould@nwleicester.gov.uk	Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts	Function delegated to Cabinet

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Minutes of the Coalville Special Expenses Working Party	Cabinet	Key	Public	26 March 2024	Councillor Tony Gillard Tel: 01530 452930 tony.gillard@nwleicestershire.gov.uk  Head of Property and Regeneration Tel: 01530 454 354 paul.wheatley@nwleicestershire.gov.uk	Minutes of the Coalville Special Expenses Working Party Minutes of the Coalville Special Expenses Working Party	The group is a sub group of Cabinet and therefore does not require scrutiny
<b>April 2024</b>							
There are no items to be considered at the meeting.							
Update on Zero Litter and Launch of Love your Neighbourhood	Cabinet	Non-Key	Public	23 April 2024	Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicestershire.gov.uk  Public Protection Team Leader Tel: 01530 454575 minna.scott@nwleicestershire.gov.uk	Update on Zero Litter and Launch of Love your Neighbourhood	4 April 2023
<b>May 2024</b>							
Treasury Management Stewardship Report 2023/24	Cabinet	Non-Key	Public	21 May 2024	Corporate Portfolio Holder  Head of Finance Tel: 01530 454492 anna.crouch@nwleicestershire.gov.uk	Treasury Management Stewardship Report 2023/24	Audit and Governance Committee - 24/04/24

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Waste Services Review	Cabinet	Key	Public	21 May 2024	Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicester.gov.uk  Head of Community Services Tel: 01530 454832 paul.sanders@nwleicester.gov.uk	Future of Waste Services	This item is being considered at Community Scrutiny 7 December 2023.
Disabled Facilities Grant Review	Cabinet	Non-Key	Public	21 May 2024	Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicester.gov.uk  Public Protection Team Leader Tel: 01530 454575 minna.scott@nwleicester.gov.uk	Lightbulb	4 April 2023.
<b>June 2024</b>							
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts	Cabinet	Non-Key	Public	25 June 2024	Corporate Portfolio Holder  Exchequer Services Team Leader  andy.gould@nwleicestershire.gov.uk	Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts	Function delegated to Cabinet